

Circular

All the P. G. Students and faculty members of College of Agricultural Engineering and Technology, NAU., Dediapada are hereby informed that the Master's P. G. Seminar will be on 17/10/2015 at the seminar hall of Center of Excellence of Post Harvest Technology, NAU., Navsari. The Programme of P. G. Seminar series 2015-16 is enclosed herewith for information and necessary action. All the faculty members and students of this college are hereby requested to attend and actively participate in the seminar. They are also advised to interact with speaker and make the seminar more live and interesting. It is mandatory for Major Guide and Co-Guide to remain present in the seminar of concerned P. G. student. Except genuine case, no changes will be allowed in the date, time and topic of seminar. All the P. G. students should note that minimum 75% attendance is required at Masters and Ph. D. level.

Concerned guide will have to submit the result of seminar (Result Sheet) in the prescribed Performa to the Principal of this college. While preparing the result sheet, please note that it should be on 10 grade point base. As per the 23rd Academic Council meeting it was decided to prepare seminar result by giving grade point (not "S" or "US"). All the P. G. Students are requested to submit the five copies of corrected gist, a soft copy as well as a hard copy of their presentation within a week after completion of seminar to the undersigned without fail. Seminar related forms viz: Report of P. G. Seminar, Appendix-A, Result Sheet, Guidelines for preparation of Seminar Script for Power Point Presentation is also enclosed herewith for necessary action please. The P. G. Seminar series 2015-16 co-ordinator for M. Tech. (PHT&PE) is Er. P. S. Pandit, Assistant Professor, Centre of Excellence on Post Harvest Technology, NAU, Navsari.



Principal

College of Agricultural Engg. & Technology
NAU., Dediapada

No. /CAET/PHTPE/Circular/PG Seminar/1411-15/2015

Date: 22/09/2015

Copy forwarded for Information:

1. The Director of Research and Dean P.G. Studies NAU., Navsari
2. The Registrar, Navsari Agricultural University, Navsari
3. Major Guide of concerned student to evaluate the student
4. Co-Guide of concerned student to evaluate the student
5. On Notice Board for information and necessary action P.G. Students.
6. Circulate on NAU., website : www.nau.in
7. PG table of this college.

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Guidelines for Preparation of Seminar Script:

Prepare Seminar script in maximum up to two pages only in 'Times New Roman' font with minimum 11 size. Distribute script in the beginning of the presentation to the P. G. Seminar Co-Ordinator, all the present faculty members as well as P.G. students.

Guidelines for Power Point Presentation for P.G. Seminar:

While addressing to the audience, the Seminar Speaker should introduce him/herself and give brief account of under graduate/post graduate studies and regarding research work if started. Give background of the Seminar without help of any visual aids.

1. Make your 1st slide an outline of your presentation.
2. Write in bullet form, not complete sentences.
3. Include 4-5 points per slide and use pointer and presentation gadget for explanation of matter.
4. Avoid wordiness: use key words and phrases only.
5. Concentrate audience on what you are saying.
6. Do not use distracting animation.
7. Do not go overboard with the animation.
8. Use different size fonts *e.g.* Title 36, Text 28 and subsequent 24. Minimum font size will be 18.
9. Use a standard font like Times New Roman or Arial. Don't use a complicated font.
10. CAPITALIZE ONLY WHEN NECESSARY. IT IS DIFFICULT TO READ.
11. Use a colour of font that contrasts sharply with the background. *e.g.* blue font on white background.
12. Use only 2 to 3 colours for different points, if necessary.
13. Use the same background consistently throughout your presentation.
14. Proof your slides as well as gist for spelling mistakes and grammatical errors.
15. Use a conclusion slide to summarize the main points of your presentation in bullet form.
16. Give readable numbers to all the slides of your presentation on the bottom at right corner is mandatory.
17. All the P.G. Students enrolled for PG Seminar shall report to seminar co-ordinator before a day of scheduled time for receiving instructions.
18. Please make your presentation **precise** (accurate) and **concise** (short) without mistake.
19. The time for seminar presentation is 1 hour, i.e. 35min (50-60 slides), for discussion 25 min.
20. Use good photograph, chart, graph, live video, animations, samples and specimen for explanation.

Masters P. G. Seminar Schedule (Odd Semester) 2015-16
College of Agricultural Engineering & Technology, NAU., Dediapada

Venue: Seminar Hall Center of Excellence of Post Harvest Technology, NAU, Navsari

Sr. No.	Name of PG Student/Contact No.	Enrollment No./ Semester	Registered for the Degree	Date and Time	Topic of Seminar	Course No.	Name of The Major Guide and Mob. No.	Name of The Co-Guide and Mob. No.	Masters or Doctoral I/II Seminar
1	Desai Ajit Shankarbhai Mo.9723896415	2090914001 3 rd Semster	M. Tech (PHT&PE) in PHT&PE	17/10/2015 09:00 to 10:00	Design, Development and Testing of Corrugated Fiber Board Packaging Containers for Fruit	PHTPE-591	Er. P. S. Pandit Mo. 7600049187	Dr. Gautam Parmar Mo. 8000525673	Masters Seminar
2	Patel Dhaiwat Manojkumar Mo. 9714029064	2090914002 3 rd Semster	M. Tech (PHT&PE)	17/10/2015 10:00 to 11:00	Vacuum Drying of Leafly Vegetables	PHTPE-591	Er. A. K. Senapati Mo. 9638911247	Dr. Gautam Parmar Mo. 8000525673	Masters Seminar

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APPENDIX – A

Post Graduate Seminar / Evaluation Score Card

Name of the College: College of Agricultural Engineering & Technology, NAU., Dediapada

(1) Name of P. G. Student:- (in capital letter) as per registration

(2) Registration No.:-

(3) Degree:-

(4) Discipline:-

(5) Seminar Topic:-

(6) Date of Seminar:-

(7) Course No. :-

Evaluation:-

Sr. No.	Aspect	Marks	
		Maximum	Obtained
i	Synopsis (Covering objective, theme, Methodology, literature appropriate to topic)	10	
ii	Presentation Language (10) + Style(5) + Time(5)	20	
iii	Justice to the theme.....(30) (a)Presentation and expression (Convincing / not up to the mark)	20	
	(b)Material presented (appropriate / unnecessary repetition / hardly justifying theme)	10	
iv	Preparation of matter / Material / Charts, Tables, Slides, Live Specimen (Clarity content, easy in understanding matters, statistical base, colour choice)	15	
v	Discussion (Own seminar) Ability to answer queries, questions	25	
Total Score		100	

Average Score

Evaluator's Signature

Name:

Designation:

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NAVSARI AGRICULTURAL UNIVERSITY

College of Agricultural Engineering & Technology, NAU., Dediapada

REPORT OF P. G. SEMINAR

(8) Name of P. G. Student:- (in capital letter) as per registration

Registration No.:-

Degree:-

Discipline:-

Seminar Topic:-

Date of Seminar:-

Course No. :-

Major Field:-

Minor Field:-

The Seminar judging committee hereby certify that on considering the talk given by _____ above named student, in partial fulfillment of the requirement of the degree of **M.Tech.(PHT&PE) / Ph. D.** in the discipline of _____ and in their judgment the candidate has satisfactory met / failed to meet the requisite standard of performance.

Sr. No.	Name of the committee member	Signature	Marks Obtained out of 100
1	Name of major guide		
2	Name of Co- guide		
3	member		
4	member		
5	member		
		Total Score	
		Av. Score:	

Place : Navsari

Date: / /2015

Signature of Major Guide

NAVSARI AGRICULTURAL UNIVERSITY
POST-GRADUATE DEPARTMENT
COLLEGE : College of Agricultural Engineering & Technology, NAU., Dediapada

SEMINAR RESULT

Degree: M. Sc. (PHT&PE) / Ph. D.

Faculty: - POST-GRADUATE STUDIES

Semester:

Sr. No.	Name of the Student (Full Name)	Registration No.	Topic of Seminar	Course No.	Credit	Total Score (100)	Grade Point (10)
					1 + 0		

Signature

(Major Guide)